

**AUSTRALASIAN SLEEP ASSOCIATION  
ANNUAL GENERAL MEETING  
6.15pm-7pm AEDT Monday 11 October 2021 via Zoom**

**MINUTES**

**Present:** Alan Young (Chair), Sutapa Mukherjee, Nathaniel Marshall, Andrew Gikas, Denise O’Driscoll, Jennifer Walsh, David Cunnington, Teanau Roebuck, Ching Li Chai-Coetzer, Marcia Balzer (Minutes), Jasneek Chawla, John McLachlan, Kath Maddison, Lydia Makarie Rofail, Roo Killick, Sally Ferguson, Zoe Klibbe, Hannah Scott, Nur Sulaiman, Kelly Loffler, Geoff Brearley, Kate Sutherland, Romola Bucks, Jessica Kennedy, Ai-ming Wong, Mark Howard, Melinda Jackson, Shantha Rajaratnam, Dawn Elder, Wendy Chesworth, Dr Steens, Kate Simpson, Karen Waters, Charli Sargent, Rosemary Horne, Suresh Sadasivam

**1. Acknowledgement**

The Australasian Sleep Association recognises and pays respect to the traditional owners of the lands where we live and work – the Aboriginal and Torres Strait Islander peoples of Australia and Māori as tangata whenua (people of the land) of Aotearoa.

**2. Apologies – Angela Campbell**

**3. Minutes of AGM 2020**

**RESOLVED:** The minutes of the 2020 Annual General Meeting are accepted. Moved: Jen Walsh  
Seconded: Kath Maddison

**4. President’s Report**

The President reviewed the challenging time that was the 2020-21 financial year, but noted that we had responded well as an association. While advocacy work had not been as active as previously, strong links continued with the Sleep Health Foundation and progress had been made with other key items such as the draft National Preventive Health Strategy. The President thanked the CEO, staff, Board, volunteers, and members, welcoming the Incoming President Sutapa Mukherjee.

**5. CEO’s Report**

The CEO highlighted that the ASA had become a fully virtual organisation during the year with the end of the Sydney office lease. The organisation finished the year on track for a break-even financial result in 2021-22, with a strong staff team, and having laid the foundations for future growth.

**6. Director Addresses**

**4.1 Finance Chair**

The Finance Chair noted the end of year result of a loss of \$24,886 which was supported by \$36,000 of stimulus funding from the government. Adverse effects of the pandemic were limited to a 4% membership loss, and around a \$93K loss due to cancelling the ISSS meeting and Sleep DownUnder 2020.

**4.2 Clinical Chair**

The Clinical Chair highlighted key pieces of work in responding to COVID-19 and the Philips device defect correction. A new position on surgical management of OSA was completed and the Medicines Subcommittee was active in working on addressing regulatory issues in the management of hypersomnolence.

**4.3 Conference Chair**

The Conference Chair reviewed participation in the 2019, 2020 and 2021 conference activities, along with abstract submission numbers.

#### 4.4 Membership Chair

The Membership Chair noted a 4% decrease in members compared to 30 June 2020 which was modest given what professional associations experienced over the pandemic. An international membership category was established to support any overseas interest in virtual education offerings. Only SA was able to have a state meeting, but there have been virtual opportunities to meet with colleagues.

#### 4.5 Education Chair

Alan Young acknowledged Ching Li Chai-Coetzer's incredible work as Education Chair over the last four years as she stepped down after the AGM. The committee continued to deliver a good webinar program, and a new virtual Hypersomnolence Masterclass. An Indigenous Sleep Health Report is under review and soon to be published, and two papers are to be published on information from this report.

#### 4.6 Research Chair

The Research Chair noted the Research Committee was excited to resume the awards program after the hiatus of 2020. There has been advocacy work completed in providing submissions on an ANAO audit of the Medical Research Future Fund. The Committee also contributed to the early career researcher session at Sleep DownUnder 2021.

#### 4.7 New Zealand Branch President

The Chair referred members to the New Zealand Branch report in the annual report for details of branch activities.

#### 4.8 ANZSSA Representative

The ANZSSA representative noted the ongoing positive collaboration between the two societies and that two new sleep scientists had joined the Clinical Committee.

### 5. Appointment of Auditor

**RESOLVED:** Nathan Boyd of Boyd Audit is appointed as Auditor of the Company. Moved: Nathaniel Marshall, seconded: Suresh Sadavisam

### 6. Financial Statements and Reports

**RESOLVED:** The audited financial report of the ASA for the year ended 30 June 2021 is adopted. Moved: Romola Bucks, seconded: Shantha Rajaratnam

### 7. Election of Office Bearers

Three director positions were vacated at the AGM, and three nominations for these positions were received for these vacancies – A/Prof Denise O'Driscoll, Dr Jennifer Walsh and Dr Jasneek Chawla.

**RESOLVED:** A/Prof Denise O'Driscoll, Dr Jennifer Walsh and Dr Jasneek Chawla are appointed as directors. Moved: Kath Maddison, seconded: Suresh Sadasivam

At the conclusion of the AGM, the President Elect, A/Prof. Sutapa Mukherjee become the President, and A/Prof. Alan Young commenced the role of Past President.

The meeting closed at 6.47pm.